

**WOTWATA NEIGHBOURHOOD PLANNING GROUP
MEETING NOTES: WEDNESDAY 9 FEBRUARY 2017
WALTHAM VILLAGE HALL**

Attendees

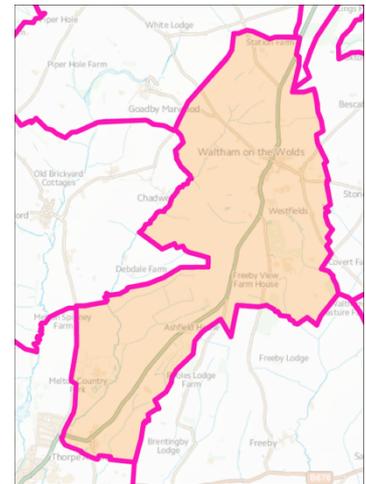
Helen Chadwick (HC) - YourLocale	David Hill (DH)
Gary Kirk (GK) – YourLocale	David Lovegrove (DL)
Cllr Martin Lusty (ML)	Cllr Malcolm Mills (MM)
Cllr Peter O'Connor (POC)	Glena Rowlands (GR)
Steve Ware (SW)	

Apologies

Claudine Baxter (CB)	Jayne Haynes (JH)
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Copies to:

NP Group members, Derek Doran (DD), John Martin (JM) and James Beverley, MBC



1. Meeting aims

- Review the updated NP sections document prepared by ML.
- Plan required actions to finalise the pre-submission Plan.
- Consider the process up to submission to MBC.

2. Update on progress

ML had redrafted and formatted most of the sections and these had been posted to Dropbox for everyone to review ahead of the meeting (see item 3 below). After lengthy discussion about the wisdom of putting alternative sites forward, we agreed to postpone our final site selections until after MBC's Full Council meeting on 9 March. At this meeting, decisions will be made on the Borough's Local Plan following the recent consultation. Also, at least two of the pending planning applications will have been decided by then. Note that we may need to hold another mini-consultation if our proposals differ significantly from that proposed last time. **The target date for completion of that stage is therefore delayed until mid-March at the earliest.**

3. Review of ML's latest draft

Format and style: Agreed.

Forward: Agreed.

Section 1: About this Neighbourhood Plan: Agreed. Text about the Primary School consultation to be added. **Action ML**

Section 2: A Plan for Our Parish: Agreed, including the Vision and Objectives.

Section 3: Strategic Policies: All agreed. Additional justification is required for the Limits to Development. Maps to be finalised by JM based on the final selection of development sites.

Section 4: Housing and the Built Environment: The sub-section of Site Selection is in abeyance pending MBC's Full Council meeting on 9 March. This meeting will determine the next stage of the Local Plan. We agreed to delay completion of the pre-submission NP until after that date. Use of 'Reserve Sites' wording to be considered. Improved maps will need to be drawn by JM once decisions are made. Other points relating to this section are:

Listed Buildings: DH has supplied corrections to the listing plus a recommended list of 'other significant buildings'. These are to be added to the section. **Action: ML**

Housing Design: HC undertook to review and comment of this section. After which GR will finalise and forward a Word file for incorporation in the final document. **Action: HC, GR and ML**

Housing density: A recommended maximum net density of 30 dwellings per hectare is to be included. **Action: ML**

Affordable Houses: More information is required here: **Action GK to supply (subsequently supplied); ML to include in draft NP.**

Section 5: Natural Environment: This section was well advanced and has now been formatted. Minor corrections and refinements only are required. **Action: ML.** Points relating to this section are:

Environmental Inventory: Still to be placed in an appendix together with the scoring system.

Other sites of environmental significance: Map to be modified based on responses to the recent consultation and current planning applications. Stronger argument required re HER sites. **Action ML, JM**

Ridge and furrow: There was no enclosure in TA so text to be modified. **Action: ML**

Important views: Too many sites have been included and we need to be more selective. A description of the important views at Waltham has been proposed and agreed. Similar text covering Thorpe Arnold to be prepared with photographs if possible. **Action: DL.** Revised map required. **Action: ML and JM**

General: There are numerous references to the 'River Wreake' that are incorrect but OS maps are helpful. GK has subsequently advised this should be 'Thorpe Brook' – do we agree? **Action: All**

Biodiversity: Stronger arguments required. **Action: ML and JM**

Section 6: Community facilities: Separate section number required for 'Traffic'. **Action: ML**

Appendix A – Parish Profile: DL had provided an updated narrative on history that is now incorporated in this appendix. Other minor additions are to be made to finalise. **Action: ML**

4. Next steps

We agreed to collate the sections into one formatted file with the exception of the Site Allocation sub-section. **Action: ML**

Following finalisation of the pre-submission NP, the following steps will be required:

- Approval by the Parish Council (an extraordinary meeting may be required).
- 6-week statutory consultation with stakeholders including residents. GK will assist with this process that can be done mainly electronically with a small number of accessible hard copies. Pro-forma required for responses.
- Responding to consultees responses and amending the NP as necessary.
- Basic Condition Statement to be drafted – GK will prepare.

5. Next meeting: to be arranged. **Action: ML**

6. Meeting with MBC:

At a subsequent meeting with Jim Worley and James Beverley of MBC, they confirmed that the Full Council meeting on 9 March is critical but declined to predict the outcomes. Some factors were suggesting the need for fewer houses in total whereas others indicated more were required. It was confirmed that the Borough has more than a forward housing supply in excess of 5 years.