



WALTHAM ON THE WOLDS AND THORPE ARNOLD NEIGHBOURHOOD PLAN

STEERING GROUP MEETING NOTES THURSDAY 29 OCTOBER 2015 WALTHAM VILLAGE HALL

Attendees

Jayne Haynes (JHa)
James Houghton (JHo)
Cllr David Lovegrove (DL)
Ron Marks (RM)
Steve Ware (SW)

David Hill (DH)
David Jefferson (DJ)
Cllr Martin Lusty (ML)
Alan Noble (AN)
Colin Wilkinson (CW)

Apologies

Claudine Baxter (CB)
Judith Maidment (JM)
Malcolm Mills (MM)

Cllr Peter Holbrook (PH)
Richard Snodin (RS)

Copies to:

SG members and Parish Council notice board and website.

1. Mapping study

DJ presented a draft study of land usage in the Parish as an objective way of assessing where the most suitable land for development exists. We agreed that this was an excellent approach that should be refined as we progressed. The maps are now in Dropbox in the 'Maps' folder as a PowerPoint presentation.

2. Learning from the Asfordby NP process

Colin Wilkinson of Planit-X described the process used by Asfordby Parish Council in preparing their Neighbourhood Plan. This process is listed in Appendix A. Colin also gave the following information and advice:

- We need to involve developers and land owners (timing is important), also schools and the Education Authority. MBC will not supply the names of developers and land owners so we need to find out through land registry searches or local knowledge.
- CW will be of most assistance when developing planning policies.
- The NP must fit with the Melton Local Plan but there is currently an opportunity to influence the latter.
- Explanations are essential regarding why or why not a particular site is selected (audit trail).
- Grant funding of £8,000 is available from Locality.

Action (AN, ML): Apply to Locality for grant funding.

3. Bottesford NP Process

ML reported on the process used by the Bottesford NP group in more detail than previously understood. This process is listed in Appendix B.

4. Key Issues

We reviewed the list of key NP issues previously circulated by SW and agreed it was a good summary for moving forward. The list is reproduced here in Appendix C.

5. Melton Borough Council

RM reported on a meeting held on 2 October at which Jim Worley, James Beverley and Rachel Armstrong from MBC were present. There will be regular on-going meetings that RM will hold to ensure close liaison with the Melton. The following points emerged:

- It is expected that the Local Plan will call for approximately 150 new houses in WOTWATA Parish in the next 20 years.
- We can define a village boundary as part of our Plan.
- It was suggested we look at the skills profile in the Parish, also check on the 'separation area'.
- There was some confusion about the funds passed to the Parish Council so far.
- The final referendum cost of approximately £2,000 will be met separately by MBC.

Action (ML, AN): Clarify the funds passed so far to the Parish Council.

6. Project Profile

RS, JH, DH and ML had made good progress on the Parish Profile and a draft document is available to everyone in the 'Evidence' folder in Dropbox. The sub-group will meet again before the next SG meeting to refine the draft and decide next steps. More information is required on Thorpe Arnold from Gillian

Action (RS, JH, DH, ML): Refine the draft Parish Profile. Involve Gillian Lane for Thorpe Arnold info.

7. Communication

It was agreed that we would circulate a leaflet to all houses in the Parish to communicate generally about the Neighbourhood Plan and ask how residents wished to partake in future surveys i.e. on paper or on-line.

Action (DH): Prepare a leaflet (SW to supply the wording) and arrange circulation with the Church magazine.

8. Budget

To start the budgeting process, a list of expense headings to be circulated for review.

Action (ML): Circulate draft list for comment by all.

8. Project Programme

To be updated to reflect the delay to date for discussion at the next meeting

Action (ML): Circulate revised draft programme.

Next meeting: Thursday 3 December at 19:30 at Waltham Village Hall.

Appendix A: Asfordby's actual NP process

1. Community consultation meeting, Summer 2012 – presenting maps and information and establishing the key issues.
2. Consultation meeting with primary school children.
3. Commissioned housing needs survey by external consultancy (NB this should be available from MBC for WATWATA).
4. Melton Strategic Plan abandoned. Asfordby decided to push ahead without guidance.
5. Reviewed 12 development sites and selected one preferred site.
6. Carried out paper survey of all households resulting in preference for 2 sites.
7. Drafted pre-submission NP and hard copy summary.
8. Consulted with all households (3 other major sites emerged at this point).
9. Reviewed comments plus new sites and produced final NP.

Appendix B: Bottesford's actual NP process

1. Communication about the NP around the village by leaflet drop and posters.
2. Village meeting to tease out the issues. 3 responses sought:
 - Things people don't like about the Parish.
 - Things people do like about the Parish.
 - How people would like to see the Parish develop.
3. Face-to-face canvassing of interest groups with questionnaires (businesses, schools, GP, infrastructure providers, etc.).
4. Proposals as a draft NP (input from developers, Sustrans re cycle paths, Hamilton Bayley re traffic flows, CABE re architecture, MBC re housing needs).
5. Village meeting no 2 (170 people).
6. Questionnaire out to every house.
7. Finalise the pre-submission Neighbourhood Plan.

Appendix C: Key Issues

Housing

- Types of housing required
- Quantity required
- Location of any new builds

Services and Facilities

- Shopping
- Post office
- Doctor's surgery
- Local businesses
- Village halls
- Playing Field

Protection of the parish's character and heritage

- House design
- Listed structures
- Green spaces

Infrastructure

- Broadband
- Water & Sewage
- Energy

Transport

- Public transport
- Road traffic

Conservation

- Nature reserve
- Sites of historic and scientific interest